

Instructions to authors, version from Vol. 66 (2014)

Preparation of manuscripts. Manuscripts are to be submitted preferentially in English, exceptionally in German or French. Each manuscript must include an abstract (in English) not exceeding 150 words and a maximum of ten key words. The paper is followed by an abstract in Czech (or Slovak). The journal is responsible for the translation of abstracts into Czech for foreign authors. Text files are to be written in MS Word, graphs in MS Excel. **Avoid any special type of text formatting except for italic and bold options.**

Illustrations and tables. All tables, photographs and figures with their legends should be self-explanatory. Legends to the figures must be written at the end of the text file. Colour images (digital files, slides, paper photographs, paintings) are accepted; one page is free of charge. A fee of CZK 1000 or EUR 40 is charged for each additional colour page. Independently working researchers not affiliated to scientific institutions may ask for dispensation from this charge. Line drawings and photographs of microstructures must be provided with a scale bar. All illustrations should be submitted either as the *original drawing and one clear copy* or as *high resolution graphic files* (TIFF with LZW compression or JPG without compression). The dimension of any figure should not exceed 180 × 260 mm in size (or the digital equivalent in a resolution of 300 dpi). Illustrations should be referred to in the text, e.g. "... spore size (Fig. 1)", "... as shown in Fig. 2", "... Figs. 1–5", etc. If the line drawings are scanned, set the resolution to 1200 dpi. *Line drawings* prepared in graphic software such as Corel Draw or Adobe Photoshop cannot depict serrate line contours. *Plates* (labelled as Fig. 1, etc.) consisting of more photographs (labelled by small capitals: a, b, c, etc.) should be submitted either as one high-resolution TIFF file (300 dpi) with LZW compression or as a PowerPoint or PDF preview (whole table) and separate graphic files for each figure (1a, 1b, 1c, etc.). In this case, the final table will be completed by Czech Mycology DTP studio according to the PowerPoint or PDF preview.

Nomenclature. Latin names should conform to the current version of the Nomenclatural Code (<http://www.iapt-taxon.org/nomen/main.php>). Author abbreviations are to be written according to the Authors of Fungal Names list on the Index Fungorum web page (<http://www.indexfungorum.org/>). New taxa must be substantiated by an English or Latin diagnosis and description including a reference to the public herbarium where the type specimen is deposited. Authors are asked to use only acronyms listed in Index Herbariorum (<http://sciweb.nybg.org/science2/IndexHerbariorum.asp>). Latin names up to the rank of order are to be written in italics. MycoBank numbers are required for nomenclatural novelties (www.mycobank.org).

Voucher specimens. Voucher specimens stored in public herbaria or strains deposited in public culture collections must be cited in all kinds of contributions. GenBank accession numbers are required in molecular studies.

References. References must be listed in alphabetical order of first authors' surnames.

Moravec J. (1984): Two new species of *Coprobria* and taxonomic remarks on the genera *Cheilymenia* and *Coprobria* (Discomycetes, *Pezizales*). – *Česká Mykol.* 38: 146–155. (**journal article**)

Antonín V., Komínková S. (2010): Helmovka přeútlá (*Mycena adscendens*) – vzácná nebo přehlížená houba? [*Mycena adscendens* – a rare or overlooked fungus?]. – *Mykol. Listy* 114: 9–14. [in Czech] (**journal article in local language**)

Ryvarden L. (1978): The *Polyporaceae* of North Europe, Vol. 2. *Inonotus* – *Tyromyces*. – Fungiflora, Oslo. (**book**)

Tommerup I.C., Kuek C., Malajczuk N. (1987): Ectomycorrhizal inoculum production and utilization in Australia. – In: Sylvia D.M., Hung L.L., Graham J.H., eds., Proceedings of the 7th North American conference on mycorrhizae, pp. 93–295, Gainesville. (**book chapter, abstract, article in proceedings**)

Holec J., Suková M. (on-line): New fungal taxa described by Josef Velenovský. – <http://katalogy.nm.cz/opac/houby/index.php>. [accessed 16 May 2006] (**data from Internet, with authors but without year of publication**).

Anonymus (2005): Rödlistade arter i Sverige 2005. – <http://www.artdata.slu.se/rodlista/>. [accessed 16 May 2006] (**data from Internet, without authors, with year of publication**).

References in the text should be in one of the following formats: Moravec (1984), (Moravec 1984), or Kühner & Romagnesi (1974). In the case of three or more authors, use the form Tommerup et al. (1987).

Submission. Send all files directly to the managing editor (editor@czechmycology.org). The size of enclosed files should not exceed 5MB for each e-mail message. If you have more files, send them in separate messages. For large files, use submission via <http://www.uschovna.cz/en/>.

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